

Friday 17th July 2020

Dear Parents/Guardians

INFORMATION FOR OPENING TO ALL CHILDREN IN SEPTEMBER

Following a meeting yesterday with the CEO and members of the Dales Academies Trust board to scrutinise our risk assessment, I can confirm they are happy with the procedures we have in place.

Hopefully you have had the opportunity to read the earlier published information from the Department for Education, if not, it can be read here:

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak>

All children are expected to return to school in September. Please read the following information in preparation for your child starting. Discuss with them how things will be a little different. Some may be feeling anxious about returning so please discuss any worries. To ensure we keep both children and adults safe, we have clear guidance from the Department for Education (DfE) for what must be done, which is below.

Class 1 (Reception and year 1) Arrival/Collection Information

Entry time: 8.45am (arrive between 8.45am and 8.55am)

Collection time: 3.15pm (arrive between 3.10pm and 3.20pm)

Entry and collection point: Access school through the main school gate which will be pinned back. Follow the red class 1 signs, down the normal walk way at the side of school. Go to the gate to the class 1 play area and children can be dropped off there. Please do not go beyond the gated area into their play area. Please then leave via the double gates through the school car park (circular route). Please ensure children are supervised at all times. When collecting, please wait socially distanced in the playground near the class 1 play area for your children and leave through the school car park.

Class 2 (years 2 and 3) Arrival/Collection Information

Entry time: 9.00am (arrive between 8.55am and 9.05am)

Collection time: 3.30pm (arrive between 3.25pm and 3.30pm)

Entry and collection point: Access through the main school gate, which will be pinned back, follow the orange class 2 signs, down the normal walk way at the side of school. Children enter through the doorway on the left. Please leave via the double gates which lead into the car park in a circular route. When collecting, please wait socially distanced in the playground for your children to come out of the same door and leave through the school car park.

Class 3 (years 4, 5 and 6) Arrival/Collection Information

Entry time: 9.00am (arrive between 8.55am and 9.05am)

Collection time: 3.30pm (arrive between 3.25pm and 3.30pm)

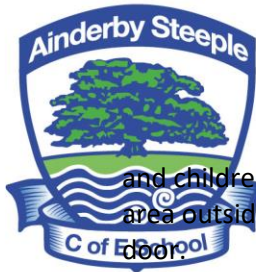
Entry and collection point: Enter the school grounds through the large gate outside kids club (front mobile classroom), which will be pinned back, follow the yellow class 3 signs, round the front of school

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and children enter the main front door. When collecting, please wait in the garden area and car park area outside kids club (not on the road side or path please). Class 3 children will leave out of the front door.

IMPORTANT: If you have children in two different bubbles with differing collection times, please drop both children off at the earlier time and collect at the earlier time.

Other Arrival and Collection Procedures

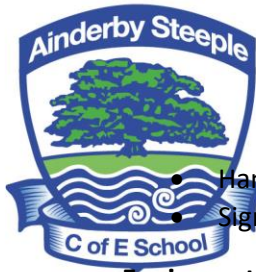
- Times must be followed. Please do not come late/early as you will then clash with another bubble of parents and children.
- Only 1 adult to bring/collect a child please. Any children accompanying must be with the adult and supervised at all times.
- Please do not block entrances/gates/doorways when waiting to ensure 2m social distancing
- Children should not be on any playground equipment after school.
- Please vacate the school premises as soon as you have collected your child/children as we have just 5 mins between the arrival/leave time of each bubble and we must prevent parents/children from different bubbles meeting.
- Please do not enter the school building. Please do feel free to speak with a member of staff by email or phone to minimise physical contact. Staff will be ensuring they follow the 2m social distancing with adults at all times and where possible with children.
- Your child may be feeling anxious about starting school after time off, please do try and leave them as quickly as possible as they will soon settle. This is hard to do, so please do feel free to contact us if you need reassurance they have settled and we will call you if they continue to be upset.
- Procedures for children travelling by school bus from Scruton have not yet been confirmed by the School Transport team.

Before and After School Club

- Breakfast Club – Please drop children off at the kids club building on a morning. Children will be taken to their classrooms with others in the class bubble. They will eat breakfast/snacks sat at tables with others in their bubble. Children going to after school club will wait with an adult in the classroom until 3.30pm when they will be collected and taken to kids club. Please collect your child from the kids club building.

What we have done at school

- Risk assessment carried out and approved by the Dales Academies Trust Board
- Desks will be placed in rows so children are side by side and not facing each other as per the DfE guidance.
- Toys/non-washable items removed from classrooms.
- All children are in class bubbles with the exception of before/after school club which is permissible as per DfE guidance.
- There are cleaning kits, first aid kits and tissues in each classroom.
- Lidded bins are in each classroom.
- Staff regularly clean surfaces during the day and more thorough cleaning at night by the school cleaner.
- Each bubble accesses their own allocated toilets.
- Each bubble has different entry and exit points.
- Staggered breaks/lunch/ arrival and collection times.
- Children in class 1 eating lunch in the hall. Class 2 and 3 in their classrooms so that bubbles are not mixed in the hall.



- Handwashing signage around school
- Signage around school to identify exits and entrances and reminders to keep 2m distancing.

Equipment (as per the DfE guidance)

- Belongings between school and home must be limited as much as possible.
- Children should bring their blue book bag daily and a small PE bag to be left at school. **No large bags to be brought to school please.**
- PE kit should be brought to school on a Monday and either left for the half term or taken home on a Friday.
- **Named** water bottles brought to school each day and kept separate from other childrens' hence the need to be named.
- Please ensure a clearly named lunch box if your child has a packed lunch (name on the outside of the box).
- No pencil cases, toys etc should be brought to school. School will provide each child with a named pencil case and equipment to be kept at their desk so that no sharing is involved.
- Please ensure your child has a jumper in school in case they are cold as classrooms will be well ventilated with windows open at all times.
- Please ensure children have appropriate clothing each day for the weather forecast when they are outside.

During the Day

- There will be regular handwashing, particularly when children come into school, before/after break times and before going home.
- Windows will be kept open for good ventilation, children will spend their time within their class bubble.
- Please encourage your children to dry their hands thoroughly and get them to use a moisturiser at home to help prevent cracked hands.
- Class 1 bubble will play in their gated outdoor area for all break times.
- Collective worship will be in classrooms as we cannot have large gatherings or sing inside with others.

Medical

- Please do not send your child to school if unwell and showing any symptoms of Coronavirus or as soon as they get to school we will be phoning you to take them home.
- Do not give your child Calpol before school as this can mask symptoms of high temperature etc. If they need Calpol to make them feel better, then they should perhaps not be in school.
- Please ensure we have the correct information for you and are contactable at all times.

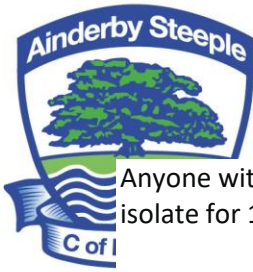
Someone becoming unwell at school

If anyone becomes unwell with a new, continuous cough or a high temperature in an education or childcare setting, they will be sent home and advised to follow the [COVID-19: guidance for households with possible coronavirus infection guidance.](#)

If a child is awaiting collection, they will be moved, if possible, to the hall where they can be isolated, with an adult. Windows would be opened for ventilation.

PPE will be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs).

In an emergency, we will call 999 if they are seriously ill or injured or their life is at risk. Do not visit the GP, pharmacy, urgent care centre or a hospital.



Anyone with symptoms should self-isolate for 7 days. Their fellow household members should self-isolate for 14 days.

Everyone has access to a test if they display symptoms of coronavirus (COVID-19) and they should follow the guidance on [how to arrange to have a test](#), or contact NHS 119 via telephone if they do not have internet access.

If your child tests positive you should inform school immediately. You should follow the [guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#) and your child must self-isolate for at least 7 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste (anosmia). This is because a cough or anosmia can last for several weeks once the infection has gone. The 7-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal.

If your child tests negative, other members of the household can stop self-isolating. If your child feels well and no longer has symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better.

Curriculum in September

We will be focusing on literacy and numeracy on a morning as usual and continuing our topic work and all other curriculum areas with the exception of French and singing in music. These things will begin again in the summer term. We will have a greater focus on the mental health and well-being of our children.

If you have any further questions please email school. We look forward to seeing the children in September.

Many thanks

Fiona Sharp
Headteacher