



Telephone: 01609 773519

E-mail: admin@ainderby.dalesmat.org

Headteacher: Mrs Fiona Sharp

**Letter 1**

**Friday 27<sup>th</sup> August 2021**

Dear Parents/Guardian,

**ALL LETTERS ARE ALSO ON THE SCHOOL WEBSITE UNDER THE NEWSLETTER TAB**

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| <b>Monday 6<sup>th</sup> September</b>  | <b>SCHOOL CLOSED STAFF TRAINING DAY</b>  |
| <b>Tuesday 7<sup>th</sup> September</b>   | School open for all children.<br>Reception children can do either half or full days please inform staff  |
| <b>Wednesday 8<sup>th</sup> September</b>   | Reception children can do either half or full days   |
| <b>Thursday 9<sup>th</sup> September</b>  | Reception children can do either half or full days   |
| <b>Friday 10<sup>th</sup> September</b>   | James Lofthouse football with class 2 (Miss George) and class 3 (Mrs Watts)<br>Reception children full day from now on unless alternate arrangements in discussion with the class teachers |
| Please may I remind you to phone us if your child is absent so we know why they are absent and send a letter or email to school as soon as your child has returned to school, dated, explaining their absence for us to keep as a record at school. |  |
| School Safeguarding Leading - Mrs F.Sharp<br>Special Needs Co-ordinator - Mrs N.Huyton  |  |

Information highlighted needs actioning

**WHOLE SCHOOL NOTICES**

I thought I would send this earlier than usual as I am away with family in Northumberland next week when I would normally send a reminder and won't be in school until Monday 6<sup>th</sup> September.

I do hope you are all having a lovely summer and that children are looking forward to starting back at school. If your child is starting school for the first time I hope they are excited and not too nervous.

**START TIMES** Start time for all children in Reception to year 6 will be 9.00am, but doors will be open from 8.50am. Children are to come straight into school. Doors will be open from 8.50am. Class 1 enter through the gate into their sliding double doors, class 2 and 3 to enter through the main side entrance and class 4 through the front door. Preschool still 8.45am at preschool side of school. I will put some signs up as a reminder. Children only to enter school please. If you need to speak to people in the main office, please enter via the main entrance so we know which adults are on site at all times as part of our safeguarding procedures.

**END OF THE DAY TIMES**

All classes in the main building are going to leave out of the Key stage 1 gated area to ensure we hand children to their parents. This would be subject to change should we have to revert at any point to separate class bubbles again. We are going to keep some staggering to the times:

3.20pm class 1 and 2

3.25pm class 3

3.30pm class 4.

Parents please wait outside in the playground where we can see you to enable us to hand children over safely. We will all be able to use the side of school as a walk way rather than having to walk in a circular route through the car park. This could be subject to change during the term depending on the National Pandemic and any outbreaks at school.

### **BEFORE AND AFTERSCHOOL CLUB SESSIONS**

If your child/children need regular bookings in the before and after school club please complete the attached sheet so that we know how many staff are needed each day. This must be returned to school either electronically or as a hard copy. We are also able to take occasional bookings by contacting the school office.

### **DINNER CHOICES**

I sent home the term menu and the dinner choice sheet at the end of the summer term for all children who were in school, please may I remind you to return this to school either by email or as a hard copy for the first day. New Reception parents, please find it attached for you today. Please also retain a copy for your own information. Thank you to those parents who have already returned their child's preferences. Class 4 (years 5/6) do not need to do this as they will make their own choices each day. Class 3 (years 3 and 4) may also want to make their choices each day with guidance from parents.

### **PE KITS**

This term, we can go back to children bringing PE kits to school rather than coming in PE kits. Please bring PE kit into school on a Monday and leave at school each week. Please ensure appropriate PE kit - white polo or T-shirt and black or navy shorts.

### **SCRUTON BUS CHILDREN**

Please ensure you inform us if your child is to be getting the Scruton school bus home on an evening as we have a register. If your child has set days, please let us know days for the whole term. We must ensure staff put the correct children on the bus each evening.

## **COVID PROCEDURES FOR THE AUTUMN TERM**

I am still waiting for the latest risk assessment from our Health and Safety Advisors. Once I have received this and completed it, it will be in the Covid section of the school website.

### **Our main control measures are that we should:**

Ensure good hygiene for everyone.

Maintain appropriate cleaning regimes.

Keep occupied spaces well ventilated.

Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.

Should a child have symptoms of a new continuous cough, a high temperature or a loss of, or change in, normal sense of taste and smell (anosmia), please ensure they get a PCR test and that they begin isolation. If they receive a positive PCR test, they must remain at home for 10 days and if well enough can complete remote learning. Please ensure school is informed so we can monitor the number of positive cases. Parents must liaise with NHS test and trace to identify those who are considered close contacts.

People who are considered to be a close contact are advised to have a PCR test. If the PCR test is negative, you have had both vaccinations or are under the age of 18 years, you don't now have to self-isolate, unless you have symptoms.

I am sure I will receive further guidance once the school term has started and I will keep you regularly informed. I am sure that during the term things could be subject to change as infection rates rise in fall. In the last 18 months we didn't have to close any class bubbles thanks to everyone's hard work.

## **PRESCHOOL PARENTS**

Start time - 8.45 -11.45 am sessions, 12.15-3.15pm pm sessions or 8.45-3.15pm full day sessions.  
Please collect and drop off children from the preschool doorway inside the fenced area.

## **OTHER SCHOOL ITEMS SENT HOME TONIGHT**

**Please remember to look at all the attachments with the school email to ensure you have all the information needed regarding school. All letters on the school website.**

Autumn term dinner menu  
Choice of lunch sheet to return to school  
Before and after school club booking sheet

We look forward to seeing everyone soon.

Yours sincerely



Mrs F. Sharp  
Headteacher